Thank you for willing to maintain, haul the kingdom trailer and manage the contents.

Step one is filling out and mailing to the Kingdom Treasurer the Request for Warrant form and copies of your picture ID and SCA membership proof.

*Please note, until you have received approval from the Kingdom Treasurer you are NOT a kingdom trailer deputy. Even if you have the trailer.*

In order to receive approval, you must provide proof of liability coverage.

In order to receive approval, you must understand the SCA is not responsible for repairs or maintenance to member vehicles, even when towing.

In order to receive approval, you must acknowledge the following policy on reimbursements:

When intending to get reimbursed for gas purchases, please use the following procedure:

a) Start with a full tank.

b) Execute the SCA travel, saving receipts for any gas purchase made during the travel.

c) Fill the tank at the end of the travel, and save that receipt too. Gas purchased after the full tank at the start of the trip would be reimbursable as long as there is a budget category and/or a financial committee approval.
KINGDOM OF CALONTIR
Kingdom Trailer Deputy REQUEST FOR WARRANT

This form should be completed by the individual who is applying to be Kingdom Trailer Deputy and signed by either the out-going Kingdom Trailer Deputy or the current Kingdom Exchequer (or Guild principal, if a chartered Guild).

Legal Name:

Street Address:

City: State: Zip Code:

Telephone: Home: Work: 

Internet or E-mail address (not required):

SCA Name:

Attach a photocopy of picture ID AND a photocopy of proof of current SCA membership

☐ Copy of Driver's License or other picture ID
☐ Copy of SCA membership card or other proof of membership

I understand that by applying for the position of Calontir Kingdom Trailer Deputy of the Society for Creative Anachronism, Inc., I agree to assume full responsibility for all financial affairs of this position upon confirmation of my appointment to the office by warrant. These responsibilities include maintaining membership in the Society for Creative Anachronism, Inc.; complying with Society, Kingdom, and this branch or guild's financial policy requirements; and abiding by requirements attached to this form regarding insurance and reimbursements.

Legal Signature: Date:

Recommendation by either Kingdom Exchequer or outgoing Kingdom Trailer Deputy

I am the: ☐ Kingdom Exchequer ☐ Kingdom Trailer Deputy

Recommendation:
I recommend the above individual for consideration as the new Kingdom Trailer Deputy for our branch, and if possible, will assist in training him/her for the office

Legal Signature: Date:

Complete this form, copy for your files, and mail to the Kingdom Exchequer with the required identification. If you do not hear from the Kingdom Exchequer within 30 days, please call to see what is delaying your warrant.